

# RAWALPINDI MEDICAL UNIVERSITY RAWALPINDI

## Job Opportunities

Applications are invited from Pakistani Nationals (Male/Female) having **Punjab Domicile** for appointment against the following positions on contract basis.

<b>Sr. No.</b>	<b>Position Details</b>	<b>Required Research, Qualification &amp; Experience</b>
1.	<p style="text-align: center;"><b>Registrar</b> (BPS – 20)</p> <p style="text-align: center;"><b>Tenure:</b> 3 Years Contract</p> <p style="text-align: center;"><b>Age:</b> 30-50 years</p>	<p style="text-align: center;">(i) Ph.D. or FCPS or MS or MDS or MD in any discipline after MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p style="text-align: center;">(ii) ten years' relevant experience in a medical college or teaching hospital or an institute or a university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">(i) M.Phil. or MPH or MBA after MBBS or BDS from an institute or a university recognized by the Higher Education Commission; and</p> <p style="text-align: center;">(ii) twelve years' relevant experience in a medical college or teaching hospital or an institute or a university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">(i) MBBS or BDS from an institute or a university recognized by the Higher Education Commission; and</p> <p style="text-align: center;">(ii) fifteen years' relevant experience in a medical college or teaching hospital or an institute or a university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">(i) Ph.D. or M.Phil. after MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p style="text-align: center;">(ii) ten years' experience as a Registrar (BPS-20) or Additional Registrar (BPS-19) in any public or private sector university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">(i) Eighteen years education (second division) from an institute or a university recognized by the Higher Education Commission; and</p> <p style="text-align: center;">(ii) Eighteen years' post qualification experience in administration or management in a university or a Government Department or an Autonomous Body in BPS-17 and above or equivalent.</p>

2.	<p><b>Controller of Examination</b> (BPS – 20)</p> <p><b>Tenure:</b> 3 Years Contract</p> <p><b>Age:</b> 30-50 years</p>	<p>(i) Ph.D. or FCPS or MD or MS or MDS after MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) ten years' teaching or administrative or examination branch experience in an institute or a Board or university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p>(i) M.Phil. or MPH or MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) twelve years' relevant experience in a college or teaching hospital or institute or a university recognized by the Higher Education Commission.</p> <p style="text-align: center;"><b>OR</b></p> <p>(i) MA or MSc or MBA or MCS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) fifteen years' experience in BPS-18 and above in an examination branch of an Institute or a university or Board recognized by the Higher Education Commission.</p>
3.	<p><b>Treasurer</b> (BPS – 20)</p> <p><b>Tenure:</b> 3 Years Contract</p> <p><b>Age:</b> 30-50 years</p>	<p>(i) FCA or FCMA (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) seven years' relevant experience.</p> <p style="text-align: center;"><b>OR</b></p> <p>(i) ACCA or CA (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) eight years' relevant experience.</p> <p style="text-align: center;"><b>OR</b></p> <p>(i) MBA or M. Com. or MA in Economics (second division) from an institute or a university recognized by the Higher Education Commission; and</p> <p>(ii) twelve years' relevant experience.</p>

### **TERMS AND CONDITIONS**

1. The final appointment will be subject to the verification of educational degrees & experience certificates (any expenditure in this regard will be borne by the selected candidates).
2. Non-refundable application processing fee is **Rs. 1,000** which must be paid thorough Pay Order/Demand Draft in favor of "Vice Chancellor RMU".

3. The applicants are required to submit applications on the prescribed form available at the University website [www.rmur.edu.pk](http://www.rmur.edu.pk) along with relevant documents including fresh CV, attested copies of degrees, transcripts, experience certificates, CNIC, domicile, 2xfresh passport size-colored photographs and demand draft/pay order in original.
4. Application forms completed in all respects along with the abovementioned documents must be reached in the University office (Room No.39), RMU New Teaching Block, (inside Holy Family Hospital) Rawalpindi on or before **06-02-2026**.
5. The applicants interested in applying for more than one post must submit separate application forms along with requisite documents and separate application fee for each post.
6. Applicants working on a regular/Adhoc/contract basis in Government, Semi Government and autonomous bodies must apply through proper channel/attach NOC and Experience Certificate issued by competent authorities otherwise their application will be considered incomplete and liable to be rejected.
7. The applicants having a foreign degree must attach attested copy of HEC/IBCC/PMDC equivalence certificate.
8. Age Relaxation may be granted as per the Government/University rules.
9. Only shortlisted candidates meeting the eligibility criteria will be called for test/interview and no TA/Da will be admissible for this purpose.
10. The university reserves the right to not fill any post without assigning any reason.
11. The responsibility of authenticity/genuineness of the documents/data provided/given with the application form will rest absolutely on the applicant. In case any information provided by the applicant is found incorrect or false at any stage. He/she will be disqualified, and action will be taken under the Rules.
12. Applications received after the due date will not be entertained.
13. The Competent Authority may cancel the recruitment process at any stage.
14. Incomplete/late received applications will not be entertained.

**Vice Chancellor**

**Rawalpindi Medical University Rawalpindi**  
**051 – 9290755, [www.rmur.edu.pk](http://www.rmur.edu.pk)**