



KING EDWARD MEDICAL UNIVERSITY, LAHORE.

VACANCY ANNOUNCEMENT

Applications are invited for appointment of following Non-Teaching posts at King Edward Medical University, Lahore, (1) Controller of Examination (2) Director Standard & Quality Assurance (3) Director ORIC (4) Director Medical Education (5) Deputy Controller (6) Assistant Controller of Examination (7) Assistant Registrar (8) Hardware Engineer (9) Publication Officer. Interested candidates may download the complete particulars of the posts including required qualification, experience, age, number of posts, terms & conditions etc. from the following link: <https://kemu.edu.pk/jobs>

Last date of submission of application is 25.07.2025.


REGISTRAR

King Edward Medical University,
Lahore.



KING EDWARD MEDICAL UNIVERSITY, LAHORE.

VACANCY ANNOUNCEMENT

Applications are invited for appointment of following Non-Teaching posts at King Edward Medical University, Lahore, on temporary but likely to become permanent.

Sr. #	Name of Post	No. of Seat	Age Limit	BPS	Qualification / Eligibility
1.	Controller of Examinations	01	Maximum 50 Years	BPS-20	<p>i. Ph.D or FCPS or MD or MS or MDS after MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. ten years teaching or administrative or examination branch experience in an Institute or a Board or university recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. M.Phil or MPH with MBBS or BDS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. twelve years teaching or administrative or examination branch experience in an institute or a Board or University recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. MBBS or BDS from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. fifteen years relevant experience in a medical college or teaching hospital or an institute or a university or Examination Board recognized by the Higher Education Commission.</p>
2.	Director (Quality Enhancement Cell)	01	Maximum 50 Years	BPS-20	<p>i. Ph.D or FCPS or MS or MD or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 10 years relevant experience in a medical college or teaching hospital or university recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. M.Phil. or MPH or equivalent qualification after MBBS from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 12 years relevant experience in medical college or teaching hospital or university recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. MS in Total Quality Management or any other relevant discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 12 years relevant experience of working at different management positions.</p>

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Sr. #	Name of Post	No. of Seat	Age Limit	BPS	Qualification / Eligibility
3.	Director ORIC	01	Maximum 50 Years	BPS-20	<p>i. Ph.D in Basic Sciences or Engineering and Information Technology or Management Sciences or Equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 10 Years academic or research experience in a national or International organization.</p> <p style="text-align: center;">OR</p> <p>i. M.Phil. or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 12 years academic or research experience in a national or international organization.</p> <p style="text-align: center;">OR</p> <p>i. MSc from an institute or a university recognized by the Higher education Commission; and</p> <p>ii. 15 years relevant academic or administrative experience in a national or international organization.</p>
4.	Director Medical Education	01	Maximum 50 Years	BPS-20	<p>i. Ph.D. in medical education after MBBS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 10 years experience in administrative or teaching or research in a medical college or university recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. M.Phil, or MCPSPH or MHPE or MMED in medical education after MBBS or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. 12 years teaching or administrative or research experience in a medical college or university recognized by the Higher Education Commission.</p>
5.	Deputy Controller of Examination	01	Maximum 45 Years	BPS-18	<p>i. MBBS or BDS from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. Five years relevant experience in a medical institute or teaching hospital or an institute or a university recognized by the Higher Education Commission.</p> <p style="text-align: center;">OR</p> <p>i. Eighteen years education from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. five years relevant experience in BPS-17 or above in an institute or a Board or university recognized by the Higher Education Commission.</p>
6.	Assistant Controller of Examination	02	Maximum 35 Years	BPS-17	<p>i. MBBS or BDS or MPH from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. One year relevant experience.</p> <p style="text-align: center;">OR</p> <p>i. MBA or MCS or MSC or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and</p> <p>ii. One year relevant experience.</p>

Sr. #	Name of Post	No. of Seat	Age Limit	BPS	Qualification / Eligibility
7.	Assistant Registrar	02	Maximum 35 Years	BPS-17	i. MBBS or BDS or MPH from an institute or a university recognized by the Higher Education Commission; and ii. One year relevant experience. OR i. MSc or MBA or MCS or MA or M.Com. or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and ii. One year relevant experience.
8.	Hardware Engineer	01	Maximum 35 Years	BPS-17	i. BS in Engineering or BCS equivalent qualification from an institute or a university recognized by the Higher Education Commission; and 01 year post qualification relevant experience.
9.	Publication Officer/Editorial Assistant	01	Maximum 35 Years	BPS-17	i. MBA/ M.Sc or equivalent qualification from an Institute or a university recognized by Higher Education Commission. ii. Having Minimum 01 year of working experience in scientific publication of a HEC & PM&DC Recognized Journal. iii. Through knowledge of publication standards and techniques, designs, printing. Preference will be given to candidate having experience in a well reputed Medical Institution/ University.

TERMS AND CONDITIONS:

1. Appointment will be made according to the University Rules.
2. Final appointment will be subject to the verification of education degree & experience certificates (any expenditure in this regard will be borne by the candidate /employee).
3. Five years relaxation in upper age limit will be allowed across the board. However female candidates will be given 08 years relaxation as per government notification No. SORI(S&GAD) 9-36/81, dated. 21-05-2012. This age relaxation has already included in this age limit of the advertisement.
4. Applicants having **Punjab Domicile** are required to submit application/dossiers on the prescribed Proforma available at the University website i.e. <http://kemu.edu.pk/jobs> along with attested copies of documents, degree, certificates, CNIC, domicile and fresh passport size colored photographs.
5. Application Proforma should be filled and submit in the **University office (Room No.01), KEMU along with a bank draft/pay order of Sr. No. 1 to 5 RS. 2000/- and Sr. No. 6 or 9 RS. 1500/- in the favor of Vice Chancellor, KEMU, Lahore.**
6. The applicants having foreign degree must have HEC equivalence certificate.
7. MBBS Degree Must be entered in PM&DC.
8. Government Servants should submit the applications through proper channel.
9. Only short listed candidates will be called for interview.
10. Incomplete application forms will not be entertained.
11. No TA & DA will be allowed.
12. Last date for submission of applications is 25th July, 2025.


REGISTRAR

King Edward Medical University,
 Lahore. 